**Three Forks Christmas Stroll Vendor Form**

**Friday, December 7th, 2018 4:00pm – 8:00pm**

Thank you for joining the fun at Three Forks Christmas Stroll! Vendor sale hours are from 4:00pm until 8:00pm at select vendor locations. Vendor set up is from 3:30pm until 4:00pm. Please be aware that Main Street will be closed to all vehicle traffic from 3:30pm – 8:00pm.

**Reservation deadline is Tuesday, December 4th. Space is limited, please reserve early!**

**Call 406-285-4753 or email at tfchamber@gmail.com.**

**Vendor fees are as follows:**

**Chamber Member** – Fees are waived. All spaces are 10x10 (additional space will be available for a $15.00 fee for 10x10).

**Non-Chamber Member** - $25.00 (additional space will be available for $15.00 for 10x10).

You can become a Chamber member and have your vendor fee waived! Joining the Three Forks Chamber of Commerce allows you all the full benefits of our great organization including advertising perks and other sale opportunities for your business. Please contact the Chamber office for more details – 406-285-4753.

**Please mail this completed form to PO Box 1103, Three Forks, 59752 or you may email a copy of the completed form to tfchamber@gmail.com.**

Contact Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business/Vendor Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are You a Food Vendor? Yes\_\_\_\_ No\_\_\_\_

Product Description \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Send registrations to Three Forks Chamber of Commerce, PO Box 1103, Three Forks, Montana, 59752. Call the Three Forks Chamber 406-285-4753 if you have questions.

The vendor hereby agrees to defend, indemnify, and hold the Three Forks Chamber of Commerce harmless from any and all claims (to the fullest extent permitted by Montana law) made against the Three Forks Chamber of Commerce directly or indirectly, related to Vendor Operations described in the Agreement. In the event a claim is made against the Three Forks Chamber of Commerce, the Three Forks Chamber of Commerce shall immediately tender the claim to the Vendor in writing. Vendor shall then be responsible for the defense of the Three Forks Chamber and the payment of all expenses and claims relating thereto.

I understand and agree to the terms above. I have read and agree to abide by the Three Forks Chamber Vendor Guidelines.

Vendor Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Three Forks Christmas Stroll 2018 Vendor Guidelines**

**1.** Booth set up is from 3:30 pm to 4:00 pm. Vendor must provide their own tables, chairs, lights etc.

**2.** Any RESERVED SPACE not occupied by 3:45 pm will be reassigned unless prior notice is given.

**3.** No vehicles are allowed on Main Street.

**4.** The Three Forks Chamber will assign all booth locations.

**5.** ID your vendor booth. All booths need to be identified with the business or vendor name.

**6.** IMPORTANT – Food Vendors –All street food vendors must have the appropriate license by Gallatin County or State of Montana Health Department. You need to carry your permit with you.

**7.** Trash receptacles may or may not be provided. Please be prepared to bring your own.

**8.** Clean your booth space at the end of the stroll. Haul all your garbage when you leave – especially food vendors.

**9.** Vendors are responsible for all their employees, volunteers, and visitors. Please make them aware of our guidelines. All guidelines cover any and all employees, volunteers, and visitors to your booth.

**10.** Vendors are responsible for their own liability and insurance coverage.

For questions, please contact the Chamber Office (406)285-4753 or tfchamber@gmail.com.