

Three Forks Chamber of Commerce Unapproved Minutes August 12, 2019

The July Chamber meeting was held at the Three Forks City Hall. Present at the meeting were President, Brooke Leugers (Member); Treasurer, Ranee Berg (Three Forks Chiropractic Clinic); Secretary, Tanya Gonzalez (Tanya R. Gonzalez, CPA, PC); Board Member, Jeff Elliott (Three Forks Schools); Board Member, Chuck Wambeke (ECI); Executive Secretary, Connie Hussung; Website Administrator, Katie LaLiberty; Members, Dianne Phillips (individual), Kim Gleder (Headwater's Food Bank), and Katharin Sutphen (HRDC); and guest Debbie Feigle (Discovery Maps & Guides).

Call to Order: The meeting was called to order by Brooke.

Welcome Members and Visitors: Brooke welcomed members and guests and thanked them for their attendance. Introductions were made.

Approval of Minutes: The July 2019 unapproved minutes were sent prior to the meeting, for review. Chuck motioned to approve the July 2019 meeting minutes, Jeff seconded. All approved.

Treasurer Report: Reports were sent prior to meeting. Ranee reviewed the Profit & Loss, Budget to Actuals, and Balance Sheet. Expenses: Office Depot, Printing supplies \$88.49; Century Link - V.I.C. internet \$55.00; Jack Hocking, Rodeo Dayz DJ \$300.00; Adobe Monthly Fee \$22.99; TF Market- Chamber Farmer's Market supplies \$277.47; Facebook Advertising - Rodeo Parade \$50.00; PayPal - Bronze membership \$7.75; Facebook Advertising - Rodeo Parade \$50.00; Century Link - V.I.C. internet \$55.00; USPS - Tourist & Relocation Packets \$34.95; Belgrade News - Farmer's Market Ad \$250.00; Brooke Leugers - Bottled water marketing reimbursement \$44.85; Chuck Wambeke - Business lunch meeting reimbursement \$34.74; Diane Phillips - Stick horse, propane & supplies reimbursement \$90.63; Iron Horse - Fun money reimbursement \$45.00; Main Street Office - Advertising brochure, July Farmer's Market, Chamber promo items - \$732.95; Seiler's Hardware - VIC Supplies \$11.98; TLC Septic - VIC monthly rental & Rodeo Days - \$685.00. Payroll - Judy Hecker \$484.53, Linda Hessen \$557.35, Connie Hussung \$1066.95, Katie LaLiberty \$247.17, Brooke McLees \$212.91, Carolyn Miller \$561.11, Mary Miller \$204.01, Linda Wilcox \$242.27. Tanya motioned to approve payment of expenses, Karen seconded, and the board approved.

Executive Secretary Report: Connie reported on the month of July. The month was spent focusing on the Stick Horse Derby and Rodeo

Dayz, the 7/18 Farmer's Market BBQ then ended with the 2019/2020 phone book. There were 31 out of 36 vendor spaces filled for the parade. Also reported was the VIC numbers down 185 from the previous year.

There were 127 calls received/returned, 208 emails, 1 visitor packets and 2 relocation packets sent, and 0 tent rentals.

Website Administrator Report: Katie reported that most of her time during the month of July was spent on social media scheduling and updates to promote current events and vendor applications. Changes in Facebook reach were also reported. The Rodeo ads reached 27K with 2.2K responding. A boost of \$100 was paid. There were 14 online applications for Farmer's Market vendors.

Committee Reports: Civic & Economic Development Committee: Jeff Elliott, Chuck Wambeke and Brooke Leugers - Chuck reviewed the Business Inquiry/Property Inventory spreadsheet, stating they had been sent to board members for sharing and updating. He stated that the economic meetings that he has been attending has led to resources in the form of grants for specific needs. Those who are looking to open a business or are struggling with their current business are encouraged to reach out. The recent business recruitment survey results will soon be made available. The committee is also working with the city to change the flood plain layout with FEMA and other agencies. Additional work is being done with the Hwy 287 & I-90 tax corridor.

Katharin Sutphen with HRDC is currently looking for avenues to present their community needs assessment. The chamber has agreed to help distribute their survey. **Ambassadors Committee:** Karen Walton, Brooke Leugers & Tara Forsberg - Brooke and Karen reported that they have created a list for each of them to contact local businesses as potential new members. Debbie Feigle with the Discovery Map presented on getting Three Forks on the map. An initial advertising expense of \$1500 would get the Chamber a place on the map with advertising on the back of the map. The next afterhours will be Wednesday, October 9th from 5-7pm. They committee is currently looking for a host. **Special Events Committee:** Ranee Berg, Tanya Gonzalez, Brooke Leugers. The Farmer's Market BBQ 7/18 was held serving 97 plates. Current profit numbers were not currently available. Rodeo Dayz Update (Ranee/Connie) - The Chamber parade tent sold many rodeo tickets and T-shirts as well as gave out chap stick and water bottles. It was

agreed that the DJ would be booked for next year right away to avoid the overbooking that has taken place in the past couple of years and secure the DJ through until 4:00 pm. The Food Bank raised \$10,000 throughout the rodeo. Friday's rodeo had 1948 in attendance, not counting the children who were free. Saturday's count was 2,660. This is an all-time record! The Welcome Back Teacher's Picnic will be held September 6th at the 1st home football game. **New Business:** Advertising expenses have been discussed. Budget overages are to be allowed due to the general advertising budget but will be reported by each committee. A Water/Sewer Survey through the City of Three Forks will be conducted. There was some confusion as to the survey recipients (travelers vs residents). An email with clarification will be forthcoming. Cowgirl Creativity has again joined the membership of the Chamber and suggested Halloween Bags designated as being from the Three Forks Chamber. The Halloween stroll, while not a Chamber event, is often thought of as one. Brooke discussed the committee capabilities and representation. The concern was if the committees should be empowered to represent the Chamber without stipulation. It was agreed that the committees should represent the Chamber within reason. Any written correspondence should be reviewed by the board of directors. **Old Business:** Chamber Marketing/Branding/Billboard Sign Skins-Both Cowgirl Creativity and the Main Street Office can provide quotes for the signs. Neither companies were able to provide any assistance on prepping the signs or hanging the skins. BBG Construction was mentioned as a possibility. Brooke stated she would follow up with them. **Next Meeting:** Monday, September 9, 2019 @ 12:00pm at City Hall. Motion to adjourn was made by Ranee and seconded by Karen. Meeting adjourned.



Rodeo Dayz Chamber Tent Host - Brooke McLees greeting folks with a smile!

2019 Rodeo Dayz Parade & Street Fair Highlights!!

Thank you to all of the wonderful businesses, volunteers, and helpers that helped to make this year's Rodeo Dayz event the best ever! It was a fun-filled festive day! Main street was filled with people from far away and near enjoying yummy food, great artisans, gifts from our local businesses and street vendors, the Rodeo parade, a fun magic show with Ole Doc EZ and Disgo, a car show and energizing music from the DJ!! Rodeo Dayz is always a great success because of all the great folks behind the scenes helping in whatever way they can!! Thanks again to everyone!!

Parade Winners!

- Best Automobile Category—Denise & Shane Fernet
- Best TF Chamber Business Category—L&L Site Services
- Best Class Float Category—Class of 1969
- Best Pedestrian Category—Murray Kennels & 4-H Drill Team
- Best Non-Profit Category—Three Forks Area Historical Society
- Best Business Category—Gallatin County Republicans
- Best of Show—Three Forks Saddlery



2019

Rodeo Dayz



Three Forks Farmers Market

Upcoming Events

- TF School Board Meeting—8/20 @ 6:30pm
- American Legion/Aux—8/20 @ 6pm at the Annex
- First day of school for Three Forks—8/21
- VFW Meeting a- 8/21 @ 7pm at the Sacajawea
- Three Forks Farmer's Market—8/22 4pm—7pm in Milwaukee Park
- Whitetail Ranch Center Black Tie Gala—8/24 @ 6pm at the Commons in Bozeman
- United Methodist Church Services—8/25 @10:30am in Stevenson Park
- Three Forks City Council Meeting—8/27 @ 7pm
- Three Forks Volunteer Fire Training—8/27 @ 7pm
- Three Forks Farmer's Market—8/29 4pm—7pm in Milwaukee Park
- No School August 30th!!
- Labor Day—9/2
- Three Forks Chamber Meeting- 9/9 Location TBA
- Three Forks High School Homecoming—9/27

Every Thursday
August 22nd—September 12th
4 pm - 7 pm
On the lawn at Milwaukee Park

**Fresh Local Grown Vegetables, Gifts, Clothing,
Homemade Baked Goods, Homemade Soap
and so much more!!!**

**Every week a Non-Profit Organization serves food!
Bring the whole family for dinner!**

Drawing for Chamber Fun Bucks Every Week!

Vendors apply at
www.ThreeForksMontana.com
Or call: 285-4753
to request a vendor packet!!



Thank you to all the Farmer's Market Stick Horse Derby Sponsors!!

Montana Insurance
Mary Miller
Diane Phillips
Patty Jones
Industrial Automation Consulting
Main Street Office
Stageline Pizza
Chiropractic Clinic of Three Forks
Tudor & Associates, Inc
Seiler's Hardware
Three Forks Motor Supply
First Security Bank
Three Forks Physical Therapy
Three Forks Family Dentist
Thriftway Super Stops

Imerys Talc
Headwaters Community Arts Institute
(Fancy Feet Dance)
First Community Bank
Headwaters Trail System
Three Forks Area Historical Society
Blue Smoke BBQ
Three Rivers Medical Clinic
Roadarmel Construction
Legacy Trading
Manhattan State Bank-TF Branch
The Voice Newspaper
Headwaters Storage
Tanya R.Gonzalez CPA



The kids have so much fun at this great event!!



Three Forks Chamber Committees

Civic & Economic Development Committee

**Committee Leads ~ Chuck Wambeke, Jeff Elliot,
Brooke Leugers**

Chuck reviewed the Business Inquiry/Property Inventory spreadsheet, stating they had been sent to board members for sharing and updating. He stated that the economic meetings that he has been attending has led to resources in the form of grants for specific needs. Those who are looking to open a business or are struggling with their current business are encouraged to reach out. The recent business recruitment survey results will soon be made available. The committee is also working with the city to change the flood plain layout with FEMA and other agencies. Additional work is being done with the Hwy 287 & I-90 tax corridor. Katharin Sutphen with HRDC is currently looking for avenues to present their community needs assessment. The chamber has agreed to help distribute their survey.

Ambassador Committee

Committee Leads ~ Tara Forsberg and Karen Walton

Brooke and Karen reported that they have created a list for each of them to contact local businesses as potential new members. Debbie Feigle with the Discovery Map presented on getting Three Forks on the map. An initial advertising expense of \$1500 would get the Chamber a place on the map with advertising on the back of the map. The next afterhours will be Wednesday, October 9th from 5-7pm. They committee is currently looking for a host.

Special Events Committee

Committee Leads ~ Rancee Berg and Brooke Leugers

The Farmer's Market BBQ 7/18 was held serving 97 plates. Current profit numbers were not currently available. Rodeo Dayz Update (Rancee/Connie) – The Chamber parade tent sold many rodeo tickets and T-shirts as well as gave out chap stick and water bottles. It was agreed that the DJ would be booked for next year right away to avoid the overbooking that has taken place in the past couple of years and secure the DJ through until 4:00 pm. The Food Bank raised \$10,000 throughout the rodeo. Friday's rodeo had 1948 in attendance, not counting the children who were free. Saturday's count was 2,660. This is an all-time record! The Welcome Back Teacher's Picnic will be held September 6th at the 1st home football game.

The Headwaters Heritage Museum

Hours are 9am to 5pm

Mon –Sat 11am to 3pm Sunday

Admission is free!!

**To see the museum before then,
call 285-3644**



for an appointment.

School tours are always welcome any time!

Headwaters Area Food Bank—HRDC

Since 1975, HRDC has been committed to instilling hope, developing resources, designing solutions and changing lives in Southwest Montana. As a Community Action Organization, our responsibility is to identify and respond to our community's most pressing needs. Thus, every few years, we conduct a Community Needs Assessment of our three service (Gallatin, Park, and Meagher) counties which informing our Strategic Plan. With this survey, we are launching our 2019 Community Needs Assessment. The responses gathered from the survey tool - in conjunction with an evaluation of additional local, regional and national data as well as focus groups, town hall discussions and stakeholder interviews - will inform our strategic priorities for the next three years. Your participation in our Community Needs Assessment survey is greatly appreciated and will ultimately help us empower our customers while building a better community. The survey consists of three sections of multiple-option questions and will take approximately 10 minutes to complete. Please utilize the link below to take our survey.

<https://www.surveymonkey.com/r/hrdc19>

If you have any comments or questions, please reach out to Katharine Sutphen at - ksutphen@thehrdc.org

Whitetail Ranch Center Gala



**Saturday, August 24th
Starts at 6:00pm
At The Commons
Bozeman, MT**

*Wear your
Cowboy (Casual)Tux!!*

For Tickets go to: <https://whitetailranchcenter.org/gala2019/event-form/registration-form/39739/tickets>



Three Forks Schools

Our Expectations



**We Are Respectful
We Are Safe
We Are Responsible
We Graduate!**

We are Wolves!



The 2019/2020 Three Forks

School Year begins

Wednesday, August 21st!!

Please be watching for children on bicycles and walking to and from school.

- A-1 Wheatland Self Storage Inc
 Action Realty Solutions LLC
 American Land Title Company
 BBG Contractors Inc
 Be Lazy Quilting
 Belgrade News
 Big Brothers Big Sisters of Gallatin County
 Blondie Bakes & Catering
 Bob's Plumbing
 Bozeman Health Deaconess Hospital
 Brooke Leugers
 Bunkhouse Designs & Embroidery LLC
 Challenger Pallet
 Chiropractic Clinic of Three Forks
 City of Three Forks
 Chuteside Vet Clinic
 Cowgirl Creativity
 D & K Excavation
 Diane Fuhrman Realty
 Diane Phillips
 Doctor Door
 Electrical Consultants, Inc
 First Baptist Church
 First Community Bank
 First Security Bank
 Frontier Club
 Gallatin College
 Gallatin Insurance
 Gator Gutters
 GCC Trident Plant
 Harmon Enterprises Construction Inc
 Headwaters Area Food Bank
 Headwaters Community Arts Institute
 Headwaters Golf Course
 Headwaters Livestock Auction LLC
 Headwaters Storage
 Headwaters Trail System
 Headwaters Veterinary Hospital PC
 Helen's Critter Care
 Highland Log Homes
 Hilltop Electric
 Horizon Insulation
 House of Clean
- Hyalite Engineers PLLC
 Imerys Talc
 Iron Horse Cafe
 K & L Mortuaries Inc
 Kanta Products Inc
 Karen Walton
 Keller Williams Montana Realty
 K.O.R. Mechanical Inc
 Land of Magic
 Legacy Trading
 Lewis & Clark Motel/The Gathering Place
 L&L Site Services
 M & W Machine Inc
 Main Street Office
 Manhattan Bank—Three Forks Branch
 McLean Plumbing & Heating
 Montana Insurance Inc
 Montana Mountain Massage
 Montana Pony Connexion
 Plaza Bar
 Potty Princess
 Red Tiger Drilling
 Restoration Massage Therapy LLC
 Roadarmel Construction Inc
 Rockin the Rivers
 Ron's Diesel Repair & Towing Inc
 Sausage Equipment & Supply
 Seiler's Hardware
 Sky View Storage
 Stageline Pizza
 Stockman Bank—Manhattan
 Tanya R. Gonzalez CPA PC
 Three Forks Area Ambulance
 Three Forks Area Historical Society/
 Headwaters Heritage Museum
 Three Forks Automotive Repair
 Three Forks Bible Church
 Three Forks Christian Center AOG
 Three Forks Community Library
 Three Forks Family Dentistry
 Three Forks Market & RV Park
 Three Forks Motor Supply
 Three Forks Physical Therapy Inc
- Three Forks Public Schools
 Three Forks Rodeo Arena
 Three Forks Saddlery
 Three Forks Storage
 Three Forks Voice Weekly Newspaper
 Three Forks Youth Rec Task Force
 Three Rivers Medical Clinic
 Three Forks Rodeo Arena
 Three Forks Voice Weekly Newspaper
 Three Valleys Insurance & Real Estate
 Thriftway Super Stops
 Traveler's Ink
 Tudor & Associates, Inc
 United Methodist Church of Three Forks
 V-42 Fitness
 Wheat Montana Farms and Bakery
 Whitetail Ranch Center
 Willow Creek Schools
 Wilson Engineering PLLC



Bob's Plumbing & Drain

406-285-4800

Open 24/7

Bob's Plumbing does it right the first time!!



Traveler's Ink

406-285-4556

209 S. Main Street, Three Forks

travelersinkmt@gmail.com

Custom apparel options found locally!!