

Three Forks Farmers Market 2021 Vendor Registration Form

John Q. Adams Railroad Park – grassy area near Historical Society Depot

Thank you for considering Three Forks Farmers Market. Our 2021 market season is set for Thursday, June 3rd, through Thursday, September 30th (every Thursday). **Market hours are from 4:00 p.m. to 7:00 p.m.** Vendor set up is from 2:00 to 4:00 p.m. Please come to the Manager's booth for your booth assignment and fee payment (payment is to Three Forks Chamber of Commerce). Garbage is the vendor's responsibility and booth site must be clean. **WE TAKE PAYPAL- tfchamber@gmail.com**

*Extreme wind, cold or weather will result in a canceling of the Farmers Market. We will post on Facebook on the Three Forks Farmers Market page if we have to cancel.

~Chamber members get a free vendor space for the entire some and all Chamber events~

Become a member by calling 285-4753. There are many membership levels. You can see the different membership levels on the chamber website www.threeforksmontana.com then go to "members" then go to "membership packages"...scroll down to see the different levels and find out which one fits best. Members are also listed on the front and back page of our phone book, get free advertising and more.

VENDOR SPACE PRICES

TEMPORARY VENDORS: The weekly booth fees are: 5ft. =\$8 10ft. =\$15 15ft. =\$20 All booths are 10 ft. deep.

RESERVED VENDORS: The reserved booth weekly fees are: 5ft. =\$5 10ft. =\$10 15ft. =\$15 All booths are 10 ft. deep. Reserved vendors will pay an initial one-time non-refundable fee of \$20. Chamber members still need to pay the \$20 for reserving their table.

You will get your choice of booth location as registrations come in (first come, first serve). The managers will give you a booth location the first night you attend the Farmers Market. This booth location will be yours for the entire season. *If you cannot attend on a Thursday please call Leandra Hill 406-600-6358*

DISCOUNT AVAILABLE

Pay in advance for the whole summer by June 1st, and get 50% off.

For example: There are 18 Thursdays this year, assuming there isn't a Thursday Canceled. 18 x \$8 (the smallest table with no reservation) would normally be = \$144. 50% off equals \$72 for the whole Summer.

No Refunds for days the market closes. Does not include reserved booth.

We Take PayPal

tfchamber@gmail.com

Call 406-600-6358 to be a vendor only or email tfchamber.it@gmail.com

Call 285-4753 to find out more about becoming a chamber member or email tfchamber@gmail.com.

Vendor Information

Contact Name _____

Business Name _____

Mailing Address _____

Phone Number _____

E-mail Address _____

Are You a Food Vendor (If yes, you have to have a sheet signed off by the Health Department). yes ___ no ___

Product Description (make sure to list all that you are going to sell _____)

Does your product require licensing? If so, by whom? _____

Send registrations to Three Forks Chamber of Commerce, PO Box 1103, Three Forks, Montana, 59752. Call Leandra Hill 406-600-6358 or Three Forks Chamber 406-285-4753 if you have questions.

You can also send this registration to tfchamber.it@gmail.com.

Payments can be made for the summer ahead of time however there are no refunds.

Become a member and avoid the hassle! 285-4753

The vendor hereby agrees to defend, indemnify, and hold the Three Forks Farmers Market and the Three Forks Chamber of Commerce harmless from any and all claims (to the fullest extent permitted by Montana law) made against the Three Forks Farmers Market and Three Forks Chamber of Commerce directly or indirectly, related to Vendor Operations described in the Agreement. In the event a claim is made against the Three Forks Farmers Market and/or Three Forks Chamber of Commerce, the Three Forks Chamber of Commerce shall immediately tender the claim to the Vendor in writing. Vendor shall then be responsible for the defense of the Three Forks Farmers Market and Three Forks Chamber and the payment of all expenses and claims relating thereto.

I understand and agree to the terms above. I have read and agree to abide by the Three Forks Chamber Vendor Guidelines.

Vendor
Signature _____ Date _____

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Three Forks Farmers Market 2021 Vendor Guidelines

1. You must **Grow It, Make It, or Bake It** yourself to sell at Three Forks Farmer's Market or be a Chamber Member. Prior approval from the Farmers Market Management.
2. **Sales Hours are from 4:00 p.m. to 7:00 p.m.** No early sales except to other vendors. **Please stay until the end of the evening's market.**
3. **Booth set up is from 2:00 to 4:00 p.m.** No early set up. No vehicles on the lawn. You provide your own tables, chairs, and supplies.
4. Please **Check In** (and pay your vendor fees if you haven't prepaid) before the market starts, preferably by paypal, then check, either on the day of OR previously to the chamber for the whole summer.
5. Any **RESERVED SPACE** not occupied by **3:30 p.m.** will be reassigned unless prior notice is given.
6. **Move your vehicles:** Unload all your materials and move your vehicle, then set up your booth. Vendor parking will be designated.
7. **The Market Manager will assign all Booth Locations.** Reserved locations will be given at your first Farmer's Market (reserved vendors will have the same location every Thursday).
8. **ID your booth. All booths need to be identified with the business or vendor name.**
9. If you sell by scale weight the scale should be certified by the State of Montana, Weights and Measure Bureau.
10. All crops or agricultural products sold or labeled as organic must meet the requirements of the State of Montana, Department of Agriculture Certified Organic Program.
11. Bedding plants may need to be inspected. Contact the Montana Department of Agriculture for more info.
12. **IMPORTANT – Food Vendors** – you must have a current Gallatin County Health Department Farmers Market/Bake Sale Application completed and signed before you can sell at the Farmer's Market (**enclosed**). You need a new application each year. All other Ready to Eat Vendors must have the appropriate license by Gallatin County or State of Montana Health Department. You need to carry your permit with you each week at the market and abide by County Health Guidelines.
13. **Vendors leave your pets at home.** No animals may be sold or given away at the market.
14. Clean your booth space at the end of the Market. Haul all your garbage when you leave – especially food vendors.
15. No smoking in your booth.
16. **You are responsible for all your employees, volunteers, and visitors.** Please make them aware of our guidelines. All guidelines cover any and all employees, volunteers, and visitors to your booth.
17. You are responsible for your own liability and insurance coverage.

A vendor will receive One (1) verbal warning by Market Management, at the next infraction you will receive written notice and may be excluded from further participation from the Three Forks Farmers Market. Any and all reservation fees and prepaid booth fees will be forfeit.

Contact Leandra 600-6358 or the Chamber Office (406)285-4753 or tfchamber.it@gmail.com.