

Three Forks Chamber of Commerce

Promoting Strategic Economic Growth and Vitality

Montana's Favorite Small Town

June 14, 2021 @ 1:00pm

TF Library 607 S. Main St. • Three Forks

Present at the meeting were:

President -Brooke Leugers, Vice President -Julia Caruana, Board Member -Chuck Wambeke, Board Member -Jill Peterson, EMAIL VOTE - NO QUORUM

Executive Director, Melissa Jenkins

Guests: George Hoffman -Belgrade News, Malori Anderson - Three Rivers Medical, Pam Carey - Legacy Trading

Approval of Minutes A motion to approve the minutes was made by Chuck via email

Seconded by Jill via email

Motion carried.

Treasurer Report:

Need to get the reports consistent to keep the reports consistent; accrual basis on all of the reports, cash basis for managing operation, money invoiced out will show up on report. Need to move some Christmas stroll stuff over. Need to file the secretary of state annual report. Move baskets to postage instead of ambassadors.

Approved Checks:

Type	Date	Num	Name	Memo	Amount
Payment	06/09/2021	7301	Three Forks Voice	FM Ad	\$36.00
Payment	06/09/2021	7300	Main Street Office	FM & Ribbon Cutting Ads	\$180.00
Payment	06/09/2021	7299	Ryan's Trophies	2021 Membership Plaques	\$164.50
Paycheck	06/09/2021	7311	Jenkins, Melissa	Payroll	\$1,125.00
Payment	06/09/2021	7302	Potty Princess	2021VIC & FM Rental	\$300.00
Paycheck	06/09/2021	7296	Jack Smith	Payroll	\$129.00
Paycheck	06/09/2021	7311	Roberta Stratton	Payroll	\$38.00
Paycheck	06/09/2021	7311	Kathy Spring	Payroll	\$76.00
Paycheck	06/09/2021	7311	Carolyn Miller	Payroll	\$76.00
					\$2,124.50

A motion to accept the checks made by Rane via email

Seconded by Jill via email

Motion carried.

Executive Directors Report:

- **Members**

- New:
 - S & R Gifts
 - Glacier Kettle Korn
 - MERINGUE
- Members who are behind but haven't confirmed their canceling (and perhaps could use a personal touch)
 - Three Forks Floral - I have extended a payment option to Mo.
 - Black Pearl Nail
- Renewing Members:
 - Three Forks Area Ambulance
 - Travelers Ink
 - Be Lazy Quilting

- **VIC**

Grant approved and deposited. \$9000

There were many employees from last year that couldn't work so I started scouting for employees and we have 2 new hires this year that seem to be great fits with the employees from previous years. Roberta Stratton and Kathy Spring. We still have Sunday mornings to fill, and I am splitting Fridays with Jack as it gets too hot to be in there for 8 hours. A lot of brochures, booklets and maps have been ordered, the computer is running, the tablet is working and the printer is not working. It is printing 2 of 4 colors only. For now, copies are being made as needed either by me or at the Main Street Office. For some reason, the paycheck says pay period 4/1-4/30 but it is corrected in Quickbooks.

- **Rodeo Dayz**

I contacted the Bridger Mountain Ford Club and they will not be doing the car show this year. They will return in 2022. There is an idea to do Food Truck Wars and more details will come on that soon. I have an event created on our website and our Facebook page and the parade applications and vendor applications are online. I am already getting applications for vendors. A new addition this year will be a concert on Thursday at 7 pm at the Rodeo Grounds with Levi Blom. We were able to confirm the Fireman's breakfast, but the Ambulance felt stretched too thin with the concert and rodeos to do the BBQ this year. Friday night is Family Night at the Rodeo. Kids under 17 get in for a donation to the Foodbank. We still need a Grand Marshal (Larry Wabeke suggestion Rodeo Volunteers? rODEO iCONS). The theme is "Celebrating 75 Years of Rodeo". The All-Class Reunion Committee asked about closing the street near 2nd so the park is blocked off, but until we have more barricades it is not an option, Julia plans to look for more options for the future as it would make sense especially with the Stick Horse Derby at the park. Brooke is handling all the street closures. The All Class Reunion asked about tent rentals and I emailed our rental agreement for the tents. We need to get a port-a-potties ordered.

- **Farmers Market**

The Community Corner is growing, and we are getting more and more vendors. We could use a Board member to man a Chamber booth now and then to help sell the cookbooks and the bags. I also forgot to change the memo on a check to the Three Forks Voice but fixed it in Quickbooks.

- **Website**

I updated our website a little bit, we had content that had not been updated has not been done since 2019.

- **Billboard update**

- Both letters about the properties were sent out to Dean Folkvord and Duane Meagher, Duane emailed his in which I forwarded to Chuck and he is mailing the original for our records.

- **Special events note 6/3/21 mtg** Rodeo Board working on a list of events - *a tentative schedule has been posted*, but are hoping to add more. Farmer's Market - there was trash by the shed that needs to be disposed of. *Bergs got the wood and cardboard to burn/ recycle respectively and the old wreaths. There was still a piece of plastic and something else that need to be disposed of.* Help is needed for setup and takedown. * If you would like to attend Special Events Committee meets via Zoom on Thursdays at Noon.

- **Phonebook** - beginning to start working on the updates and get a list of changes needed to be added or removed.

- **Weekly Bulletin** - I have taken the Bulletin over from Leandra - it was just too much to do as a volunteer.

- **Meeting** - Chuck suggested having a meeting outside this summer looking for recommendations for spots to hold the meeting in July or August. I Will need access to a mobile hotspot to have zoom in or use the chamber phone and I can download and edit the minutes off the internet.

- **C&E Development:**

- Committee Report - Rodeo coming together - Thursdays in Three Forks - No bull riding - Rodeo contractor interested in doing some dates- there are some things to work out - \$8,000 to do it, lot of tickets we would have to sell, sell beer, food trucks. I may have to do some more checking into looking into what would be more budget-friendly. Outdoor theater is a possibility or a drive-in. Keep brainstorming - mutton busting - ideas to throw around - mini buckers - mini bulls. Something will pop up. Foodbank could use a fundraiser - food truck rodeo- food bank board is interested. Julia- 10% or 20% donated to the food bank - may be no vendor fee. Could use help structuring the event and working out centralizing the food trucks at the AOG. Reunion is 2-7 pm or 8 pm. Pam Carey - asks to waive the tent rental for the class reunion. (Email vote decided to give member discount, but not for free just in case tent is damaged) The tent would be set up for 2 days. Taking donations. Next all class meeting July 6 at 9. (All Class Reunion decided not to use tent because of sprinkler system)
- Billboard
 - Update skins -Julia

- **Ambassadors Committee:**

- Plaques & Tags -
 - Plaques are in and Melissa will begin another large mail out soon to get our plaques and tabs caught up. Jill will reach out to Three Rivers

- Laundry - Brooke will reach out to the Shoppe.
- Business After Hours - Brooke. Suggestion by Leandra July 1. Someone to gather beer and wine to help. Less stress to do it after Rodeo. July 29 or August 5th.
- Update on new member potentials

- Special Events:
 - Rodeo Dayz- Julia.
 - Corrected 10-4 on the street fair. Inflatables? Bozeman inflatables? Centralizing locating the food truck rodeo. Won't know till we try. Need trailers for DJ/MC for the parade. Saddle Club has an old PA System if we need it. Hire DJ, or MC - Allie and Dave? Vance? Maybe using the trailer from the concert. Should VIC sell bags and phonebooks, cookbooks?
 - Farmers Market - Leandra

- New Business:
 - Nominations for Grand Marshal

- Old Business:

Next meeting – Monday, July 12th – @ 1:00 pm at the Three Forks Library/TBD